

**DHAHRAN JOUNIOR TENNIS ASSOCIATION  
(DJTA)**

**Minutes of Meeting**

**MEETING:** Board Meeting  
**DATE:** February 2, 2008  
**TIME:** 6:30PM TO 8:00PM  
**LOCATION:** Tennis Club house

**ATTENDEES:**

|                |                            |
|----------------|----------------------------|
| Hongbin Xiao   | President                  |
| Amani Haikal   | Secretary                  |
| Lubna Rizvi    | Treasurer                  |
| Rao Arimilli   | Publicity Director         |
| Rick Beachy    | Travel Team Coordinator    |
| Roger Sung     | Tournament Coordinator     |
| Andy Mehta     | Group Coaching Coordinator |
| Lorna Bradford | Social Director            |
| Aziz Rasool    | Tennis Coach               |

**MAIN POINTS OF THE MEETING:**

- Hongbin started the meeting by introducing Amani Haikal as a new board member carrying the duties of the secretary.
- **Travel Team update (Rick Beachy):** Rick stated that all preparations for the Kuwait trip were set including t-shirts and gifts for the Kuwaiti team. He expressed concern about weather forecasts regarding rain during the tournament.
- **Website update (Rao Arimilli):** Rao Mentioned that the new DJTA website will be ready for launching after he updates one final ladder ranking which he received from coach Rick before the meeting. Rao Highlighted the following points:
  - The total number of current DJTA members is (264) members.
  - The No- show policy issue has to be clearly defined prior to implementation to avoid any questioning or future issues regarding who is blocked from registration and who is allowed to register even with a justified no-show case.
  - It was agreed that the no-show policy will be waved for the February tournament until we have clear guidelines in the policy as well as the constitution.
  - Rao requested an answer from the tournament coordinators regarding the limit number of registrations for the Feb. tournament. (The limit was set to 96 players)
  - To avoid confusion, It was agreed that one email will be sent to the members announcing the launching of the new DJTA web site as well as

directing them to the online registration procedure for the Feb. tournament. (Our future goal will be to stop sending tournament flyers and limit our communication to a reminder email about upcoming tournaments on the website).

- **Money Matters (Lubna Rizvi):** Lubna stated that we are doing very well financially with over 145,000 riyals in total. She stated that this is the remaining amount after paying a total of 29,000 riyals in salaries on Jan. 30<sup>th</sup>. Therefore, we have enough money that we can use for various needs.
- **General suggestions for using the money:**
  - Tahir has suggested (previously) buying an overhead projector and a new ball machine. However, Aziz stated that we already have two ball machines that are maintained by the recreation. If we get our own then we will be responsible for maintaining it.
  - Aziz suggested investing the money to buy equipment for the coaches that can help them improve their performance.
  - Provide more activities and functions for smaller kids who cannot compete at the tournaments in order to promote the love of the game.
  - Present gifts to all tournament participants.
  - Advertise and organise ladder day matches and present gifts to kids playing the most ladder matches each month.
  - Provide coaches in group coaching with small gifts they can use as incentives for their players.
  - Rao mentioned that he needs a lap top to store the DJTA information on and to backup on-line Data. Hongbin suggested using the laptop that DJTA already has as soon as they can break through the previously used password.
- **Social Events (Lorna Bradford):** Lorna stated that she has arranged for the February tournament event including organization, gate passes and required food (she stated that the food provided at the Jan. tournament was miscalculated and that she will allow for extra amount this coming tournament)
  - Aziz stated that, after each tournament, "Thank you" emails should be sent out to all those helping in the tournaments' organization including recreation personnel and custodians. Such role should be a part of the Social Directors' responsibilities,
- **Group Coaching (Andy Mehta):** Andy said that a meeting was held last week with all the coaches. The main points were:
  - Registration for group coaching should be allocated more time in order to have more participants.
  - Coaches should make their own ranking for each group the last two weeks of group coaching and this ranking should be used as an indicator of players' ability when placing them in future group coaching or tournaments.
  - There should be a sign up for the March-April intersession Group coaching and the sign up should offer both morning and afternoon sessions and it should be on weekly basis.

**Meeting was concluded at 8:00 pm.**

**Prepared by: Amani Haikal**

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